

**Mahatma Gandhi Vidyamandir's**  
**MAHARAJA SAYAJIRAO GAEKWAD**  
**ARTS, SCIENCE AND COMMERCE COLLEGE**

Loknete Vyankatraoji Hiray Marg, Malegaon Camp, Dist.-Nashik,

Pin: 423 105, (Maharashtra State)

(Affiliated to Savitribai Phule Pune University, Pune)

**The Annual Quality Assurance Report (AQAR) of the IQAC**

Submitted to:

**National Assessment and Accreditation Council (NAAC)**

2/4, Dr. Rajkumar Road, P.O. Box No.1075,

Rajajinagar, Bangalore- 560 010 India

2014- 2015

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

M. G. Vidyamandir's M. S. G. Arts. Science and Commerce  
College Malegaon Camp, Dist. Nashik.

1.2 Address Line 1

Loknete Vyankatrao Hiray Marg

Address Line 2

College Road

City/Town

Malegaon Camp, Dist. Nashik

State

Maharashtra

Pin Code

423105

Institution e-mail address

msgcollege@rediffmail.com

Contact Nos.

(02554)- 252077

Name of the Head of the Institution:

Dr. R. K. Deore

Tel. No. with STD Code:

(02554)- 251705

Mobile:

09011027601

Name of the IQAC Co-ordinator:

Mr. S. I. Ansari

Mobile:

9975942678

IQAC e-mail address:

ansari.saeed777@yahoo.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN10406

1.4 NAAC Executive Committee No. & Date:

EC (SC)/03/RAR/21, Dated: 24/09/2015

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.msgcollege.org

Web-link of the AQAR:

www.msgcollege.org/AQAR\_2014-2015

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	81.50	2003	2008
2	2 <sup>nd</sup> Cycle	B	2.87	2014	5 years

1.7 Date of Establishment of IQAC: DD/MM/YYYY

15/07/2004

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

Nil

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(e.g. UGC)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc: **NA**

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other ( <i>Specify</i> )	-
UGC-COP Programmes	-		

## **2. IQAC Composition and Activities**

2.1. No. of Teachers	13
2.2. No. of Administrative/Technical staff	02
2.3. No. of students	01
2.4. No. of Management representatives	01
2.5. No. of Alumni	01
2. 6. No. of any other stakeholder and community representatives	01
2.7. No. of Employers/ Industrialists	00
2.8. No. of other External Experts	00
2.9. Total No. of members	19
2.10. No. of IQAC meetings held	05
2.11. No. of meetings with various stakeholders:	No. 00 Faculty 02
Non-Teaching Staff Students	02 Alumni 04 Others -
2.12. Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No -
If yes, mention the amount	Rs..3.0 lakh for five years.

## 2.13. Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- Interdisciplinary National Conference on “Eco-Restoration, Environmental Conservation and Management”
- Workshop for University representatives
- One day workshop on “Value based Education for students under Cluster 3(A)
- Workshop on “Personality Development of Female Students”

## 2.14. Significant Activities and Contributions made by IQAC

- IQAC meetings were organized quarterly during the academic year 2014-2015.
- Weekly Meetings of Heads of the Department were organized
- Orientation sessions were conducted for the faculty
- Capacity building programmes were regularly conducted for teaching, non-teaching staff and students
- Lectures were organized by various Departments under Quality Improvement Programme offered by the University.
- Soft Skill Programme for **10**-days were organized in each semester for the students
- Literacy Association: Guest lectures and programmes were organized by Department of Marathi and English.
- Under the banner of Social Welfare Development, **4**-schemes were undertaken:
  - (i) Earn while learn scheme
  - (ii) Special guidance scheme
  - (iii) Organized workshop for University representatives on 21/01/2015
  - (iv) Organized workshop for the “Personality Development of Female Students” on 23/01/2015
- Organized Coaching Classes for entry in Civil Services, NET/SET and Remedial Coaching for SC/ST/ OBC and Minority Community students
- Organized Educational tours at Bhabha Atomic Research Centre, (BARC) Mumbai
- Field visits/Industrial visits have also been organised by the Departments of Science and Commerce
- **30**-Candidates have been selected for various jobs under Career Guidance and Placement Cell
- Organized alumni meets. Celebrated Jagtik Marathi Din by Alumni and organized various competitions.
- Decision was taken to enrol new alumni members and plan of action was designed for the next year.
- Organized Quiz competition in collaboration with S. P. Pune University, 02 students were awarded 1<sup>st</sup> prize
- 24 players have been participated in the S. P. Pune University Inter Zonal Competitions to represent Nashik Zone Teams.
- Sudarshan Nikam, the Judo player has participated in the National Level Judo Competition held at Shilong.
- The College Hockey (Men) Team grabbed the Runners-Up position in the Nashik Zone Inter College Hockey Competition.

## 2.15. Plan of Action by IQAC/Outcome:-

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Outcome
<b>To ensure participation of teachers in the UG and PG curriculum restructuring</b>	<ul style="list-style-type: none"> <li>The faculty members have participated in syllabus restructuring workshops (16 Members)</li> <li>The faculty members have participated in syllabus framing committee (13 Members)</li> </ul>
<b>To prepare teaching plan</b>	<ul style="list-style-type: none"> <li>Teaching plans were prepared and implemented by all faculty members.</li> <li>Prepared Academic Calender at the beginning of the academic year</li> <li>Various Academic Committees were formed to execute different activities</li> </ul>
<b>To organize lecture series</b>	<ul style="list-style-type: none"> <li><b>Lecture series were organized by various Departments</b></li> <li>Organized lecture on “Thought is the soul of literature” on 19 Sept. 2014.</li> <li>Organized “Kavi Aaplya Bhetila” on 09/01/2015.</li> <li>Organized “Soft Skills Development” for students.</li> <li>Organized lecture on Value Based Education, (Goal Setting), Girls Personality Development, and Responsibility of Students Representative etc.</li> <li>Lecture series was organised on population day and Ozone Day</li> <li>Delivered lecture on SWOT analysis and Transactional Analysis</li> <li>Lecture series was organised on Entrepreneurship, Women Empowerment, and Maharashtratril Santanchi Kamgiri</li> </ul>
<b>To provide an orientation programme/Seminars/workshops Conference on new developments for students</b>	<ul style="list-style-type: none"> <li>The Orientation programmes were organized under Literacy Association, Students Welfare Dept, Science Association, and Commerce Association</li> <li>Special Guidance Scheme: Special Lectures were conducted for FYBA/B.Sc./B. Com. Students.</li> <li>Organized workshop for University Representatives on 21/01/2015</li> <li>Science Association: Inauguration Ceremony and Lecture on “Science and Technology” delivered by Principal Dr. B. G. Wagh</li> <li>Commerce Association: Inauguration ceremony and Lecture on “Divert the students towards Business” delivered by Principal Dr. S. R. Kenjake.</li> <li>Coaching classes for entry in services for SC/ST/ OBC and Minority community students</li> <li>NET/SET Coaching classes for SC/ST/ OBC and Minority community students.</li> </ul>
<b>To carry out student project</b>	<ul style="list-style-type: none"> <li>A project has been assigned to the students of S. Y. B.A./B.Sc. /B.Com in the course ‘A Course in Environmental Awareness’</li> <li>The project work has been assigned to the third year students of Physics, Economics, and Psychology etc.</li> </ul>
<b>To continue field visits/tours</b>	<ul style="list-style-type: none"> <li>Dept Geography, Dept. of Botany, Physics, Electronics, Chemistry and Zoology have arranged the educational tour for the S.Y.B.A/B. Sc, and T.Y.B.A</li> </ul>
<b>To strengthen academic and administrative performance of College</b>	<ul style="list-style-type: none"> <li>Prepared Teaching Plan</li> <li>Daily record of the teaching was maintained</li> <li>Used innovative methods of teaching-learning and evaluation</li> <li>E-learning resources such as Audio and Video Lectures and PPTs, Web resources, Screen based movies have been used</li> <li>Feedback from students on curriculum, teaching, learning and evaluation has been obtained</li> <li>The process of Admission, Examination and Scholarship was made online</li> </ul>
<b>To Promote Research Climate in the institution</b>	<ul style="list-style-type: none"> <li>Sessions and Projects were devised to improve and enhance research potential and initiate quality assessment standards.</li> <li>Two meetings of Research Committee were conducted to review the progress of research activities. (31/07/2014 and 27/01/2015).</li> </ul>
<b>Conduct periodical departmental meetings.</b>	<ul style="list-style-type: none"> <li>Weekly departmental meeting have been conducted. Reports of these departmental meeting were submitted to the Management</li> </ul>

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

The proposed AQAR has been discussed in the meeting and approved.  
The management suggested

- Use of ICT in teaching and learning be increased
- More faculty should apply for Major and Minor Research Projects to UGC/BCUD



## Criterion – I

### I. Curricular Aspects

#### 1.1. Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	05	Nil	Nil	Nil
PG	13	Nil	08	Nil
UG	19	Nil	02	Nil
PG Diploma	00	Nil	Nil	Nil
Advanced Diploma	00	Nil	Nil	Nil
Diploma	00	Nil	Nil	Nil
Certificate	00	Nil	Nil	Nil
Others	00	Nil	Nil	Nil
<b>Total</b>	37	--	--	--
Interdisciplinary	01	--	--	--
Innovative	00	--	--	--

#### 1.2. (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Yes

- Choice Based Credit System (CBCS) introduced at PG level.
- Optional courses at Final year of B.Sc.
- Options are available at First Year
- Science students can seek admission to the Arts & Commerce – Stream Flexibility
- Commerce Students may seek admission to the Arts stream
- A graduate in B.Sc. may seek admission in M.A.
- B.A. of any subject may seek admission to any subject of M.A.

#### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	21
Tri-semester	00
Annual	10

#### 1.3. Feedback from stakeholders

(On all aspects)

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.  
Yes

- The affiliating University revises the syllabi after every three (Arts & Comm) five (Sci.) years.
- Introduction of Choice Based Credit Grade system at PG level.

1.5. Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1. Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>93</b>	14	37	00	42

2.2. No. of permanent faculty with Ph.D.

<b>41</b>
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2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	23	--	--	--	--	--	--	00	23

2.4. No. of Guest and Visiting faculty and Temporary faculty

00	01	22
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2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	16	54	27
Presented papers	17	54	06
Resource Persons	02	02	06

2.6. Innovative processes adopted by the institution in Teaching and Learning:

- Demonstration using models and field visits
- Experiential learning to reinforce the fundamentals of the subject
- Simulations
- Power point presentation
- Projects, Seminar/oral for the students
- E-learning resources such as Audio and Video Lectures and PPTs, Web resources, Screen based movies
- Activity Based Teaching Learning

2.7. Total No. of actual teaching days during this academic year

<b>184</b>
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2.8. Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- Bar Coding, Photocopy, Moderation, and MCQ for internal assessment examination.
- For PG programmes seminars, tutorials, group discussions and projects etc.

2.9. No. of faculty members involved in curriculum restructuring/  
Revision/syllabus development as member of Board of Study/  
Faculty/Curriculum Development workshop

16

13

25

2.10. Average percentage of attendance of students

79%

2.11. Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
BA	837	66	183	265	231	89
B.Com	161	04	11	39	18	44.72
B.Sc.	332	49	92	43	18	60.84
BCA	43	00	02	13	07	51.16
M.A	178	25	70	51	20	93.25
M.Com	71	04	15	41	01	85.92
M.Sc.	55	02	13	02	00	30.90

2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Prepared Teaching Plan
- Daily teaching record of the teaching was maintained
- Used innovative methods of teaching-learning and evaluation
- Lectures are supplemented by assignments, seminars and practical
- Rigorous review of the functioning of the various departments of the College is a part of quality enhancement/sustenance measures such as:
  - Periodical review of the teaching-learning process.
  - Feedback from students on curriculum, teaching, learning and evaluation.
- Yearly evaluation of teaching activities, extension activities and research through Self Appraisal-Academic Performance Indicator (API)
- The IQAC established the Exam Committee, Feedback committee for the effective execution of teaching-learning and evaluation.
- Continuous Evaluation through Tests, Tutorials, Seminars, Assignments, Internal Examinations, Viva voce and regular monitoring of attendance.

2.13. Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programs</i>	<i>Number of faculty benefitted</i>
Orientation programs	05
Refresher courses	16
UGC – Faculty Improvement Programs	03
HRD programs	--
Faculty exchange programs	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Short Term Course	03

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Faculty Members	93	23	00	22
Technical Staff/Support Staff	66	22	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Academic Research Committee has been formed
- Committee motivates the faculty to undertake MRP and doing M.Phil. & Ph.D.
- Committee motivates the faculty to present the research papers in National/International Conference and publish research papers in reputed Journals.
- To encourage the students for participation in “Avishkar” Innovative Project Competition conducted by S. P. Pune University.

#### 3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	01
Outlay in Rs. Lakhs	--	--	--	29.05

#### 3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	04	12	04	22
Outlay in Rs. Lakhs	4.15	16.90	7.02	73.25

#### 3.4. Details on research publications

	International	National	Others
Peer Review Journals	16	17	--
Non-Peer Review Journals	02	08	--
e-Journals	04	01	--
Conference proceedings	06	11	--
Chapters in Books	--	09	--

#### 3.5. Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6. Research funds sanctioned and received from various funding agencies, industry and other Organizations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2 years	UGC	21.05 lacs	21.05 lacs
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	BCUD	--	--
Any other(Specify)	--	--	--	--
<b>Total</b>		<b>16 projects</b>	<b>21.05 lacs</b>	<b>21.05 lacs</b>

3.7. No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8. No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9. For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10. Revenue generated through consultancy

3.11. No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	01	--	03	--
Sponsoring agencies	--	UGC	--	BCUD, S. P. Pune University	--

3.12. No. of faculty served as experts, chairpersons or resource persons: **10**

3.13. No. of collaborations International  National  Any other

3.14. No. of linkages created during this year

3.15. Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

3.16. No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
04	00	00	01	00	03	00

3.18. No. of faculty from the Institution who are Ph. D. Guides and students registered under them

16

39

3.19 No. of Ph.D. awarded by faculty from the Institution

16

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00      SRF 00      Project Fellows 00      Any other 03

**FIP programme by UGC**

3.21 No. of students participated in NSS events:

University level 16      State level 04

National level 22      International level --

3.22 No. of students participated in NCC events:

Battalion level 72      State level 04

National level 01      International level --

3.23 No. of Awards won in NSS:

University level --      State level --

National level --      International level --

3.24 No. of Awards won in NCC:

University level --      State level --

National level --      International level --

3.25 No. of Extension activities organized

University forum --      College forum 04

NCC 06      NSS 14      Any other --

3.26 Major Activities during the year Institutional Social Responsibility

- Tree Plantation, Blood Donation, Special NSS Camp.
- Organized lectures series under extra mural activities (Bahishal Shikshan Mandal)



- Organized camps for Hb checkup/blood group checkup HIV checkup.
- Campaign for conservation of water literacy.
- Over awareness campaign , cleanliness drive , visits to the orphanage.
- Sanitations (pit holes at adopted villages.
- Campaign for road safety.
- Street plays for awareness on save daughter, suicide of farmers and anti-dowry.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	33500 Sq Mt	--	--	33500 Sq.Mt.
Class rooms	53	--	Management UGC	53
Laboratories	18	--	College	18
Seminar Halls	02	--	College	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	01 --	03	UGC College	01 03
<b>Value of the equipment purchased during the year (Rs. in Lakhs)</b>	<b>UGC 13.38717</b>	<b>6.21280</b>	<b>-</b>	<b>18.5997</b>
<b>Renovation of college Building and Purchase of infrastructure</b>	<b>--</b>	<b>248.68887</b>	<b>Management College</b>	<b>248.68887</b>

#### 4.2 Computerization of administration and library

The administration and library are automated and computerised
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#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference Books	136696	133.25962 Lac	2529 1118	5.60853 1.86710	140343	140.73525 Lac
e-Books	97000	--	1613	--	98613	--
e-Journals	6000 (Downloads)	--	1000	--	7000	--
Digital Database	INFLIBNET	--	--	5000	--	21500
	DELNET	--	--	16500	--	
CD & Video	284	7000	--	--	284	7000
Others (specify) PERIODICALS	150	125403	--	--	150	125403

Thesis	50	--	--	--	--	50
News Papers	18	19312	04	41812	22	61124
Bound Volumes	1461	--	--	--	1461	--

#### 4.4 Technology up-gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	90	03	2 mbps Broad Band lease line provided on 105 computers from ISP Airtel	00	00	02	19	Library and Examination Departments are fully computerised.
Added	65	00	00	00	00	00	00	00
<b>Total</b>	<b>155</b>	<b>03</b>	<b>105</b>	<b>00</b>	<b>00</b>	<b>02</b>	<b>19</b>	<b>00</b>

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

- Internet connectivity is provided to almost all departments and other administrative and support facilities in the college campus
- Networking programme for the students

#### 4.6. Amount spent on maintenance in lakhs:

i) ICT	<b>5.70197</b>
ii) Campus Infrastructure and facilities	<b>50.29373</b>
iii) Equipment	<b>13.38717</b>
iv) Others	<b>9.18308</b>
<b>Total:</b>	<b>78.56595</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1. Contribution of IQAC in enhancing awareness about Student Support Services

- Academic Calender
- Designing of college website and uploading data of college
- College Brochures & Prospectus
- Notice board and enquiry counter
- Online admission process
- Anti-Ragging Activities (Online Affidavit)
- Counselling centre
- Informal interactions in the classroom and laboratories

#### 5.2. Efforts made by the institution for tracking the progression

- Through
- Alumni
  - Parents Teacher Association
  - Students' Council
  - Advisory Committee
  - Students feedback

#### 5.3. (a) Total Number of students

UG	PG	Ph.D.	Others
3967	655	17	--

#### (b) No. of students outside the state

--

#### (c) No. of international students

--

Men	No	%	Women	No	%
	3035	65.45		1628	34.55

Last Year 2013-2014						This Year 2014-2015					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4223	256	148	1630	3	6260	1183	453	279	2697	00	4612

Demand ratio UG 1: 2

Dropout : 2%

PG 1: 1

5.4. Details of student support mechanism for coaching for competitive examinations (If any)

- The college has established coaching centre for entry in services (Competitive Exam Cell) and guidance to the interested students appearing for the MPSC, UPSC, Banking services and other competitive exams
- The college has conducted coaching classes for NET/SET students

No. of students beneficiaries

214

5.5. No. of students qualified in these examinations

NET	12	SET/SLET	08	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	03	UPSC	00	Others	04

5.6. Details of student counselling and career guidance

- The college provides counselling and career guidance through Placement Cell and Competitive Exam. Centre
- Guest lectures and seminars for career counselling
- Efforts made by teachers at departmental level

No. of students benefited

30

5.7. Details of campus placement

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	500	24	06

5.8. Details of gender sensitization programmes

- The college has established the Women Grievance Cell /Sexual Harassment Redressal Cell which include the senior members as a chair and other members including students and non-teaching.
- The chairman aware the students about their duties and responsibilities regarding the college.
- Principal guided the students about their rights in college campus and declared them to complain him directly without any hesitation through the complaint/suggestion box.
- The Cell organized Yuva Melava especially for female students' on 13 Jan 2015. Dr. Hemangi Waval delivered a lecture on '**Health and Cleanliness**'.

## 5.9. Students Activities

### 5.9.1. No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2. No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10. Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	3119	15844177
Financial support from other sources	37	345000
Number of students who received International/ National recognitions	00	00

### 5.11. Student organised / initiatives

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12. No. of social initiatives undertaken by the students

5.13. Major grievances of students (if any) redressed: **Nil**

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1. State the Vision and Mission of the institution

The Sanskrit slogan “*Bahujan Hitay, Bahujan Sukhay*” is the motto of our institution for the welfare of masses and for their wellbeing

#### VISION:

- To endeavour to work towards the promotion of world-class education in values that concern life as our main concern. To be in harmony with our students’ aspirations and to inculcate competitive spirit among students with a global vision to meet the challenges of modern world.

#### MISSION:

- To bridge the gap between the rural and urban youth.
- To introduce employability skills.
- To arrange self-introductory motivating programmes.
- To impart ICT training.
- To make use of available resources at optimum level.
- To seek help from higher authority for better facilities/infrastructure.
- To inculcate social, moral, human and national values.

#### 6.2. Does the Institution has a management Information System

Yes, Vriddhi Software has installed for student and administrative database.

On-line admission process

The administration and library is automated and upgraded

The finance is managed by Tally software

#### 6.3. Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1. Curriculum Development

- Faculty members were involved in curriculum restructuring and/or revision of syllabus as member of Board of Studies (BOS)/Faculty members/member of Syllabus framing committee.
- Faculty members have been working on the Board of Editors of the books prescribed for the syllabus
- Value addition in curricula and efforts to go beyond the curriculum
- Feedback from the course-teachers and interaction in the department helped a lot in incorporating current trends in syllabus of various courses.

##### 6.3.2. Teaching and Learning

- Installation of Weather Station
- Preparation of teaching plan
- Blended teaching- learning
- Analysing the real life data
- Practice of Teacher’s Daily Diary
- Use of ‘R’ software for statistical analysis
- Software analysis- Gaussian Software.

### 6.3.3. Examination and Evaluation

- Appointment of Controller of Examination Officer by the Management
- Central Assessment Programme and cross evaluation for term end exams at parent institutional level.
- Project works, home assignments, group discussions, project presentation etc
- Internal examination of science stream consist of MCQ's as well as subjective questions

### 6.3.4. Research and Development

- The college has 5 Research centres in the subjects of Chemistry, Physics, Zoology, Hindi and Commerce.
- The research centres organized sessions on topics such as Research Capacity Building, Research Training and Counselling and Social Impact Study, Research Design and Methodology for faculty and research scholars.
- Sessions and Projects are devised to improve and enhance research potential and initiate quality assessment standards.
- Meetings of research committee were conducted to review the progress of research activities
- Encouragement and complete support of the management to undertake MRP and M.Phil. & Ph.D.

### 6.3.5. Library, ICT and physical infrastructure/instrumentation

- Well furnished, computers connected with internet
- Adequate space
- Sports facilities for indoor and outdoor games
- Sport equipments
- Separate departments and college canteen
- NSS and NCC Units for students Progression

### 6.3.6. Human Resource Management

- Human Resources are mobilised academic and administrative fields as per their competency

### 6.3.7. Faculty and Staff recruitment

- The management authority recruits adequate faculty and staff as per requirement and the norms of Government and University
- Ad-hoc appointments are made on additional requirement



### 6.3.8. Industry Interaction / Collaboration

- Industrial visits and study tours have been organised
- Research centres works in collaboration with:
  - (i) National Chemical Laboratory, Pune.
  - (ii) Department of Electronic Science, S. P. Pune University.
  - (iii) Department of Electronic Science, NMU, Jalgaon.
  - (iv) C-MET, Pune.
  - (v) School of Physical Sciences, NMU, Jalgaon.
  - (vi) Department of Electronic Science, Ferguson College, Pune.
  - (vii) Institute of Pharmacy, Nasik.
  - (viii) Department of Chemistry, NMU, Jalgaon
  - (ix) Department of Chemistry, S. P. Pune University

### 6.3.9. Admission of Students

- As per the guidelines of State Government and University norms,
- The admission process is online and automated hence it is completely transparent
- Counselling of students to choose appropriate choice/ combination of subjects during admission process

### 6.4. Welfare schemes for

Teaching	Staff Credit Society
Non teaching	Staff Credit Society
Students	<ul style="list-style-type: none"> <li>• Compulsory Medical Check-up for the first year students.</li> <li>• Free Dental Checking camp organized by the college.</li> <li>• Students Counselling</li> <li>• Felicitation of the students at annual and social programmes</li> <li>• Book Bank Facility available.</li> </ul>

6.5. Total corpus fund generated

6.6. Whether annual financial audit has been done Yes  No

6.7. Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	S.P. Pune University	Yes	IQAC/Management
Administrative	Yes	AG audit by the Govt	Yes	Management

6.8. Does the College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9. What efforts are made by the College for Examination Reforms?

As the college is affiliated to S.P. University of Pune the college follows all the rules and regulations regarding examination laid down by the University

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11. Activities and support from the Alumni Association

- Restored and continued Alumni Association
- Meetings of Alumni Association
- Interaction of Alumni Association with the existing students to share their experiences about institutional, academic and infrastructural development

6.12. Activities and support from the Parent – Teacher Association

Parent-Teacher Meetings are organized every year. Parents are invited at the various programmes of the college. The informal feedback is obtained. The progress of their wards has been communicated

6.13. Development programmes for support staff

- The management provides the Uniforms and washing allowance to the technical and menial staff.
- Training workshops and examinations are conducted by the management for the non-teaching staff.
- Financial support through staff credit co-operative Society.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation inside and outside the college campus.
- Campaigns of conservation of electricity and water.
- Programmes on E-Waste management.
- Environmental awareness programmes conducted.
- Awareness about the use of renewable energy, Carbon neutrality and Hazardous waste management.

## Criterion – VII

### 7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Computerization and technological up-gradation enhanced the teaching –learning process
- R software is introduced to analyse the real life data
- Use of Language Lab to increase the communicative ability of the students

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The proper execution of Academic Calendar.
- Teaching plans were prepared and implemented by the faculty members.
- The execution of evaluation reforms
- Conducted internal academic audits.
- Rigorous review of the functioning of the various Departments
- Periodical review of the teaching-learning process at the end of each semester
- Feedback from students on curriculum, teaching, learning and evaluation.
- The Orientation programmes/workshops were organized under Literacy Association, Science Association, Commerce Association, Students welfare Dept, and Soft-Skill Development programme.
- Conducted coaching classes for entry in services, Remedial coaching and NET/SET coaching for SC/ST/ OBC and Minority community students.

7.3. Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Annexure-II

7.4. Contribution to environmental awareness/protection

- Introduced a compulsory course, ‘**Environmental Awareness**’ for the second year students
- Save water, save electricity
- Compulsory fieldwork has been undertaken for environmental project at second year students.
- Tree Plantation
- Awareness programmes through NSS and NCC
- Well maintained Botanical garden

7.5. Whether environmental audit was conducted?    Yes     No

7.6. Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength:**

- Online admission process for learners.
- Qualified, experienced and dedicated staff.
- Research centres in five subjects
- Active Parent and Counselling Cell
- Personality Development Programme for all the students
- Well-equipped laboratories
- Enriched and automated library
- Excellent sports facilities with full time Physical Director

- Active Career Counselling and Placement Cell
- No incidence of ragging is observed till date
- Functional IQAC
- Active NCC, NSS units
- Automated office and admission process

**Weakness:**

- Lack of non-teaching staff [Class III & IV]
- Insufficient technical staff and peons
- Computer literacy to be improved among few teaching and non-teaching

**Opportunity:**

- Faculty can perform Industrial consultancy
- To introduce Certificate/Diploma Courses [already applied]
- To provide online teaching materials
- To conduct Faculty Development Programs

**Challenges:**

- Time constraint with limited number of staff to have rapport with industry and burden of research activities.
- To run extra as well as remedial classes.
- Motivating students to give more time to improve Communication Skill in English Language.

**8. Plans of institution for next year**

- To strengthen the functioning of IQAC
- To commence more technology based employability oriented courses
- Teachers to be encouraged to up-grade their qualifications to publish papers in quality journals, engage in research activities by taking up major research projects and to participate in extension activities.
- To Make ICT enabled teaching a routine practice to enrich teaching-learning process
- Additional courses and certificate courses to be offered at PG level for skill development.
- Strengthen the placement cell, guidance, counselling and extension service cells
- Initiate systematic measures to improve proficiency in communicative English, personality development and career guidance for students.
- Laboratories to be equipped with instruments like UV Spectrophotometer, etc.
- Invited lectures and collaborative endeavours will be conducted
- Strengthening of the alumni association
- Organization of Seminars, Conferences and Workshops at State, and National level
- Up gradation of Computer facilities.
- Provide Consultancy Services such as soil, water testing, mushroom cultivation, data analysis etc.
- Improve the coaching for NET/SET and competitive examinations

**Mr. S.I. Ansari**

**IQAC Coordinator**

**Dr. R. K. Deore**

**IQAC Chairperson/Principal**

**Academic Calendar (2014-2015)**

<b>Sr No</b>	<b>Activities/Events</b>	<b>Tentative Schedule</b>
1	<ul style="list-style-type: none"><li>➤ To call out periodical IQAC Meeting</li><li>➤ To motivate faculty to undertake MRP</li><li>➤ To encourage the faculty to publish research papers in the quality journals</li><li>➤ To sustain the efforts to increase the passing rate of NET/SET</li><li>➤ To look after the quality execution of the teaching learning</li></ul>	Through ought the year
2	<ul style="list-style-type: none"><li>➤ Admission process</li><li>➤ Evaluation &amp; matters regarding the Re-evaluations</li><li>➤ Conducting Staff meetings</li><li>➤ Discussion of Syllabus revision</li><li>➤ To prepare teaching plans</li><li>➤ Formation of various committees</li><li>➤ Principal's address to the first year students</li><li>➤ LMC Meeting with the staff</li><li>➤ Meeting of planning and development committees</li></ul>	June
3	<ul style="list-style-type: none"><li>➤ Commencement of extension activities</li><li>➤ Inauguration of NSS Programmes</li><li>➤ Inauguration of Literary Associations</li><li>➤ Call out the departmental meets</li></ul>	July
4	<ul style="list-style-type: none"><li>➤ Celebrating Independence Day</li><li>➤ Preparing for the parades of NCC</li><li>➤ Assignments</li><li>➤ Tutorials</li><li>➤ Tests</li><li>➤ Guest lecture series</li></ul>	August
5	<ul style="list-style-type: none"><li>➤ Organization of seminars</li><li>➤ Green campus audit</li><li>➤ Evaluation programmes</li><li>➤ Use of ICT in the classroom</li><li>➤ Call out the departmental meets</li></ul>	September
6	<ul style="list-style-type: none"><li>➤ Preparation for Term end examination</li><li>➤ Examination Meet</li><li>➤ IQAC Meetings</li></ul>	October
7	<ul style="list-style-type: none"><li>➤ To conduct NSS Camp at the adopted village</li><li>➤ To depute the faculty to deliver lectures in the NSS camp</li><li>➤ To focus on the extension activities</li><li>➤ Arrangement of Tours and excursions</li><li>➤ Commencement of Term End Examination</li></ul>	November
	<ul style="list-style-type: none"><li>➤ To organize Guest lecture series</li><li>➤ To organize seminars/conferences</li><li>➤ Assessment of the papers of Term End</li></ul>	December
	<ul style="list-style-type: none"><li>➤ To organize the state level debating competition</li><li>➤ Annual gathering &amp; Prize distribution</li></ul>	January
	<ul style="list-style-type: none"><li>➤ To conduct Internal Assessment Test</li></ul>	February
	<ul style="list-style-type: none"><li>➤ To organize the Karmveer Bhausahe Hiray Lecture series</li><li>➤ Conduct of practical and orals</li></ul>	March
	<ul style="list-style-type: none"><li>➤ Preparation for NAAC</li><li>➤ Management's Meet with the faculty</li><li>➤ Principal's Meet with the faculty</li><li>➤ Annual examinations</li><li>➤ Preparation &amp; Submission of Proposals for UGC</li><li>➤ IQAC Meet with the staff</li></ul>	April

## Best Practices-1

**Title:-** Coaching Classes for competitive examination of civil services for SC/ST/OBC & Minority Communities Students.

**Goals:-** The basic objective of the coaching scheme is to prepare students belonging to SC / ST/ OBC(non-creamy layer) and Minority communities to get gainful employment in Group 'A', 'B' or 'C' Central services, state services or equivalent positions in the private sector.

**Context:-** The college is situated in rural area which is surrounded by 115 villages. Most of the students are belonging to the socio-economically weaker section of society. More over the city of Malegaon is dense populated by Muslim minorities. Hence special efforts need to be taken for overall development of the society. Specific provisions are to be made to improve the status of these groups; the college has established Competitive Examination Guidance Centre. In order to prepare students belonging to SC / ST/OBC and Minority communities to get gainful employment in Central and other state services mentioned above, the college is conducting the special coaching classes for entry in services for SC / ST /OBC & Minority students.

**Practice:-** The regular coaching classes were arranged for guiding the students to prepare them to appear for various competitive examinations like MPSC, UPSC, Banking services etc. For this coaching, 19 teachers of various subjects like History, Geography, Political Science, Mathematics, Economics, Marathi Literature, English Literature, General Science, Mental Ability & experts from private coaching classes were invited for the lectures on every Sunday. The college invites eminent persons from various government departments and newly recruited IAS , IPS officers in order to guide and inspire the students. This gives an opportunity to the students to share the experience of these eminent during group discussion sessions. It advances communication skill and confidence level of the participants. Several mock tests are exercised twice a month.

**Evidence and Success:-** Special events conducted on 28th June 2014 Mr. Mayur Patil (IPS 2013) delivered a speech to the aspirants on 'How to crack MPSC/UPSC' examinations. On 22nd July 2014 Mr. Nilay Pandya (Asstt. Director, Ministry of Textile, GOI) delivered a lecture on aims of 'Integrated Skill Development Scheme' of Govt. of India & Job opportunities in Textile Industry. On 26th July 2014. Mr. D.C. Nikam (Associate Professor, Retired) guided the aspirants regarding the preparation for UPSC/MPSC/Banking Competitive examinations. On 21st DEC 2014 Conducted a well-known state level General Knowledge Competitive Examination 'Sparsha Pariksha Shishyavrutti Maha Abhiyaan-2014' of Deepstambh Foundation (a leading Career Academy & NGO in north Maharashtra region, Jalgaon). Total No. of candidates appeared for this exam at M.S.G. College Centre were 129. And 15 students of this college have appeared in the final merit list. Three candidates have been offered scholarships for UPSC/MPSC free Coaching Classes, (with free Lodging & boarding facility) at Deepstambh Foundation, Jalgaon Dist- Jalgaon. Fifteen candidates have registered their names for appearing upcoming MPSC ' State Services ( Preliminary ) Examination – 2015 ' to be held on 5th April 2015

**Problems Encountered and Resources Required:** - Unavailability of resource person and visiting lecturers on Sunday is the major problem . Mostly they are unavailable on Sundays. Lack of general awareness about importance of opportunities in civil services amongst the students which results into less number of aspirants.

## Best Practices- II

### **Title: Green Campus – Clean Campus**

**Goals:** To create awareness among the students about conservation of plants and importance of environmental issues. To encourage the students for tree plantation & cleanliness

**The Context:** It is the need of time to take care of our Green earth. Students should be aware of issues like Global warming, environmental protection & conservation. Plants are helpful in minimizing the Global temperature. Plants are important in absorption of  $\text{CO}_2$  & release of  $\text{O}_2$  in atmosphere, the gas  $\text{O}_2$  plays a very vital role for leaving lives. The lectures organized on environmental issues, helped to create interest of students in protection of environment. Our college has implemented *Green Campus & Clean Campus*.

**The Practice:** The institution is conscious of its environmental responsibilities. The following actions are taken for great Clean Campus.

- The campus plants are trimmed and watered as per the need. The insecticides & weedcides sprayed as per the need
- Polythene bags are strictly prohibited
- Regular Trimming of lawns in the campus
- Use me waste container for disposal of all types of waste

**Evidence of Success:** due to this best practice our college campus has became one of the best in the region garnished by different types of plants, like Palms, Neem, Albezzia , meligasia etc. we have cultivated Rhoeo, Rose species, canna species, white Lilly etc. for the beautification of the college campus. In the botanical garden we have cultivated some medicinal plants for regular study of science students. Due to Green Plants & lawns our campus is free from pollution.

## Best Practices-III

### **Title: State Level Debating Competition**

**Goal:** To know what the young generation thinks on the current important issues and development. To develop the social and national awareness among the students by imparting values viz. justice, quality, brotherhood, co-operation and hard work. To provide the opportunity to the students for developing their important aspects of personality like leadership qualities, competitive spirit, rational thinking and educational skills.

**The Context:** Karmveer Bhausaheb Hiray State-level intercollegiate debating competition started in 1969. The main objective of the competition is to build student's life ethically through the inspirational memories of the institution founder Late Karmveer Bhausaheb Hiray. To encourage the students from rural and tribal areas not only the class-room learning but also for making their career by responding to the current issues and developing intellectual faculties. The competition also helps to create a congenial atmosphere to develop the healthy competitive spirit and provide the platform to express their thoughtful views with courage and confidence. We started the state level Loknete Vyankatrao Hiray debating competition since 2009-10 with the same aims and objectives.

**The practice:** The Debating Competition is a distinguished event of the college in many respects. The topic selected for the debate is based on the current issues be social, economical, educational, political, or any other global issue. The competition is held in four languages viz. Marathi, English, Urdu and Hindi. It is the only college in the state organizing competition in four languages on the same topic on the same dais and at the same time. The competition is organized once in a year and students from all the university affiliated colleges of Maharashtra State are eligible for the participation. Four teams, a team for each language are invited from each college. A team consists of a pair of contestants speaking for and against the theme. The competition is held for two days and four eminent scholars in the concerned area of knowledge are invited as the judges for accurate and impartial evaluation.

**Evidence of Success:** The debating competition has now entered consistently in the 45<sup>th</sup> year of its organization. Its success is to be counted in the ever increasing response and popularity. The topic selected for the debate is current, challenging and motivating. The students from all parts of the state participate with great enthusiasm and preparation. Every year average 170 students participate in the event. The Rolling trophy for the winning team and the several individual prizes for the winners are given by the auspicious hands of eminent personalities of the national and international recognition and expert in the concerned area of knowledge. The opportunity to hear the different speakers either contestant or the guest of honour, expressing their views at the same time in different languages is the academic feast which enjoyed by the students as well as the interested citizens of the vicinity. The striking point of the competition is that it has along and rich history of eminent personality whose graceful presence for the inauguration ceremony or prize distribution ceremony has made the event of the time unforgettable.

**Problems encountered:** for organizing such type of practice the college did not have any problem so far, neither in organization or financial.